



**Para-Archery European Cup
2025 1st Leg**
26 - 31 May 2025

V1.3
26 May 2025.



TEAM MANAGERS BOOKLET

**The Team Managers Meeting will take place in the Large
catering tent**

On Monday, 26th May at 11:15

All Team Managers are requested to attend this meeting.

Teams without a Team Manager are advised to send one of their
athletes to the meeting.

Please read this document
And bring it to the Team Managers Meeting



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As Chair of the Local Organising Committee for the European Para Archery Cup 2025. 1st Leg, to be held in Rome, Italy, from 26 to 31 May 2025, I would like to thank you for participating in one of the most important archery events in Europe this year.

I want to underline that the Rome Competition is open to all World Archery Member associations, including those not members of WAE, while the European Circuit, based on the Roma and Nove Mesto Nad Metui Competitions, will consider only European archers.

Sincerely yours

Sante Spigarelli
LOC Presidente



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Agenda of the Team Managers meeting

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1 Opening

- Brought to order by the Technical Delegate (TD), Mr. Darko Uidl
- Introduction of the panel, by the TD
- Welcome speech, by the Organising Committee

2 Introduction of Officials (TD)

2.1 Organising Committee – Important phone numbers.

General relations & Logistics Ardingo Scarzella	ardingo@mac.com	+39 3347836370
Transports and Hotels Manuel	-	+39 334 720 4049
Technical Delegate Mr. Darko Uidl	darkouidl@gmail.com	+385 91 4343 462
Medical Care Alessandro Rinaldi	axelrin@gmail.com	+39 338 8776173
Sport Ardingo Scarzella	ardingo@mac.com	+39 334 783 6370

2.2 Tournament Judges Commission

Kristina Anna Reitmeier	Chair	Alternate	
Marusa Gajic	Deputy IJC	Denis Paquet	IJ
Alexandre Debrenne	DOS CJ	Eleni Leonidou	CJ
Lee Miller	IJC	Muharrem Caknak	CJ
Friedrich Karle	IJ		

2.3 Jury of Appeal:

Vladimir Hurban	SVK	Chair	Katerina Mrazkova	CZE	Alternate
Kim Brinkworth	GBR	Member	Amandine Bouillot	FRA	Alternate
Ruben Montes	ESP	Member			

2.4 Results & Technology Team:

IANSEO team - IAM Group: Natalia Salukvadze, Alessio Opimo, Alessio Corbucci, Alex Boggianto, Tinatin Scarzella, Shaila (dog)

3 Technical aspects of the competition (TD + CoJ)

	Individuals	Doubles	Mixed
Recurve Men Open	33	9	8
Recurve Women Open	14	3	
Compound Men Open	32	9	7
Compound Women Open	17	5	
Men W1 Open (Rec/Comp)	15	5	2
Women W1 Open (Rec/Comp)	5	1	
Visually impaired 1	3	-	-
Visually impaired 2/3	3	-	-

The latest competition programme will be provided online. WA information and results:

www.ianseo.net

Each official competition schedule and classification schedule will have the version number, date and time printed on it.

3.2 Practice

- The shooting line in Spinaceto starts with the 2 targets that will be used for bronze medal matches of 30 of May. Then there are 32 targets for competition field. Following 20 more targets as practice field. At the end of the line, there will be 6 targets for VI events.
- A schedule for free practice will be published with time; fields will be open for people still involved in the competition.

Official Practice:

- Refer to the online schedule



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Qualification round practice:

- 3 ends of 4 minutes practice on the Field of Play for qualification to immediately follow once the field is reset.

Final field practice.

Only 4 targets for warm up available, so archers will be allowed to warm up only before the respective matches.

3.3 Equipment inspection:

- During the official practice of the related category.
- Located between the 2 fields of play.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform and have their valid accreditation.
- Spare equipment must also be brought for inspection.
- The classification card must be presented during the inspection.
- Team managers must check beforehand that the details of their athletes, such as name, date of birth, are correct.
- Inform the Judge if the details are not correct, and the Judge will inform the Results Team.
- Instructions to use the tablet scoring system will be provided if requested.

3.4 Athlete / Assistant / Spotter (back) Numbers:

- Athlete numbers will be issued on the day of the qualification round (with the score cards) during warm-up.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.
- Assistants and spotters (for VI) must wear the same back number as the athlete they assist.

3.5 Qualification round

- Refer to the online schedule.

3.6 Individual elimination round

- Target faces will NOT be changed after practice/warm-up arrows. Please instruct your athletes and assistants to mark all arrow holes during practice/warm-up.
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.



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- In case of a bye, athletes may be allowed to shoot at their target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed, and athletes shooting their bye must respect the DOS timing and signals of the competition. Recurve athletes are permitted to shoot 3 sets of practice, and compound athletes are permitted to shoot 5 ends of practice, a designated number of arrows (3) for each set and each end for their bye.
- There will be no alternate shooting during the preliminary elimination rounds.

3.7 VI Category

- Two separate VI competitions will be held
- The VI spotter must now sit 1m behind (WA Rules Book 3 21.12.9). A VI athlete is permitted to have a person acting as a spotter who must sit behind the athlete 1m behind the shooting line. The role of the spotter is to tell the athlete the position of the arrows in the target face and to inform them of any safety issues. The spotter shall not disturb the other athletes while giving coaching assistance. During individual matches, a VI athlete may have a spotter or a coach but not both.
- The schedule has been updated to be shorter and to avoid too many days with no shooting for VI.

3.8 Doubles and mixed teams elimination/finals rounds

- The doubles event is run in the same way as the mixed team event.
- During Eliminations, both teams will shoot at the same time (WA Rules Book 3 13.2.2)
- Finals will run with Alternate Shooting (WA Rules Book 3 13.2.3)
- Wheelchair athletes may stay on the shooting line throughout the match. They indicate that they have finished shooting by raising a hand above their head.

3.9 Appeal procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1). In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or her deputy.
- A fee of USD 50 (EUR 50) must be paid to the Chairman of the Tournament Judge Commission for the appeal to be valid.
- If the appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the appeal being rejected, the fee will not be returned.

4 Technical matters (TD + CoJ)

4.1 Missing arrows

- All missing arrows on the practice or qualification field must be reported to the Judges and Field Crew immediately.

4.2 Timing control system

The Danage Timing system will be used for timing on the main field.

The Chronotir Timing system will be used for timing in the Visually Impaired field.

The WA Timing system will be used for timing for final field

4.3 Results system

- Qualification Round - Scoring will be completed by athletes or assistants. One athlete/ assistant records, on the official paper-based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet. The other athletes should verify that all scores are written and entered correctly.
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 10s+Xs and X count fully completed. For any scorecards where the 10+X and X count are not completed, a "0" will be given for the total of 10+X and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round – Scoring will be completed by athletes/assistants. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. At the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/ teams should verify that all scores are written and entered correctly before returning to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Alex Boggianto (mentor Ardingo Scarzella) is responsible for the event results.
- IMPORTANT NOTE: There will be internet access in hotels. Because of this, we will not distribute any printed results or information.
- According paper-free policy, there will not be any pigeon boxes for teams, and all information will be directly published on lanseo.net.



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5 Rules that apply in this event

5.1 European Para Cup Rules 2024

Please refer to ianseo.net-hosted document.

5.2 Dress Regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- During finals with TV coverage, undershirts, compression shirts, or sleeves may be used on condition that they match the team uniform colours or are white. Under shirts and sleeve may include design, names or markings but the predominant colour should be white or the colour of the uniform.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts for athletes participating in World Archery major events.

5.3 Accreditation card rules

Rule Book 2 – 3.8 Accreditation

- 3.8.1.1. Proof of accreditation shall be always carried on the competition area and shall be shown on request of appropriate officials.
- 3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation card:

- Athletes and team officials registered in WAREOS will be issued an accreditation and lanyard.

Please ensure all details are correctly entered in WAREOS.

- Accreditation will be done by IANSEO and LOC using the WA database on Friday and Saturday. TMS will check the IANSEO designated tent accreditation cards for their team and will cooperate with IANSEO if there for example are data and/or photo missing and/or incorrect.

5.4 Wheelchair anti-rolling devices

- For wheelchairs, the number of anti-rolling devices (wedges) is now limited. If the ground is uneven, a block to level the chair is allowed.

A maximum of two anti-rolling devices (wedges) behind or in front of the rear wheel may be used only if there is a significant slope at the shooting line shooting position surface. At flat shooting positions (artificial or ground) surfaces, anti-rolling devices (wedges) in contact with the wheel(s) and the shooting position surface are not allowed. Chair-mounted wheel brake devices that do not contact the shooting position surface are permitted. The use of anti-tipping devices is allowed, provided they do not touch the ground.

5.5 A cell phone mounted on a scope is not legal

- **Interpretation effective 15 April 2023 - the use of tablets, smartphones or any other electronic media devices to enhance spotting scope images is not legal.**

6 Logistical aspects (OC)

6.1 Transportation

Based on the WAREOS registration, LOC will arrange transportation for the teams flying from and to Roma Fiumicino International Airport.

Participants who fly to Roma Fiumicino International Airport will be met by either a LOC driver/volunteer immediately out of the baggage claim area, according to the flight itinerary and will be driven to the hotel/venue.

Each team manager will receive a specific personalised transport plan. If you need any updates, please refer to the transport manager. Please leave the dedicated bus for personnel who are unable and use the standard one if you don't need specific help.

Some shuttles will be available from and to hotels if needed.

6.2 Cafe

There are no commercial cafes inside the venue of Spinaceto (qualification and elimination round). For those reasons, OC arranged a small area in front of the Food Court with some cold and warm refreshments.

6.3 Meals during the event

There will be a food court on the right of the field for consuming lunch.



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Dinner will always be arranged in the hotel.

The cafeteria will be open during the tournament for refreshments.

Saturday lunch, for finals, LOC will collect the presence in both venues - Spinaceto and [Caracalla](#)- for a better preparation of meals.

6.3 Water:

Fresh water and ice for physical necessities will be available all the time near target 1 in the qualification field

6.4 Non-Smoking

This is a non-smoking event.

Smoking is not allowed inside public buildings or in all competition and training areas. This also includes electronic cigarettes, refer to Book 3, Art.12.8.

6.5 The environment

Team managers, please instruct your team members to use the litter bins located at the competition, practice ranges and common areas.

7 Medical-related issues

Medical emergency contact and location:

IFO San Gallicano +390652661

Via Fermo Ognibene, 23, 00144 Roma RM, Italia

Police, Ambulance, Fire: National emergency number: 112

8 Clean Sport

8.1 Anti-Doping control

- Anti-Doping control will follow World Archery rules.
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test

8.2 Alcohol test

Athletes and officials should also be available for random alcohol testing during the competition, following World Archery rules.



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9 Other matters of importance (WA TD)

9.1 Internet access and additional hotel charges:

Internet access will be free of charge in the rooms and the lobby of official hotels.

All other hotel expenses including such as laundry and minibar, etc., will be covered by the participants themselves.

10 Questions from Team Managers Closure (TD)

11 Closure